## **Loan Program Guidelines**



## ABORIGINAL HEALTH ACCESS CENTRES

#### **ELIGIBLE APPLICANTS**

An Aboriginal Health Access Centre (AHAC) that is owned or operated by a not-for-profit organization listed below is eligible to apply for a loan from Infrastructure Ontario:

- Anishnawbe Mushkiki Inc.
- De Dwa Da Dehs Nyes Aboriginal Health Centre
- Gizhewaadiziwin Health Access Centre
- Mamaweswen North Shore Tribal Council operating N'Mninoeyaa: Community Health Access Centre
- Mohawks of Akwes as neoperating Kanonkwa'tes heio:ioSocial
- NoojmowinTeg Health Centre
- Shkagamik-Kwe Health Centre
- Southwest Ontario Aboriginal Health Access Centre
- Waasegiizhig Nanaandawe'iyewigamig
- Wabano Centrefor Aboriginal Health Inc.

#### **ELIGIBLE PROJECTS**

Infrastructure Ontario's Loan Program provides affordable long-term financing for all capital expenditures. Financing is not available for working capital needs. The possible projects that may require loans include rehabilitation of facilities, new construction, accessibility and energy efficiency projects, acquisition of a facility, or acquisition of medical equipment.

## **ONLINE APPLICATION PROCESS**

- Register for a username and password by contacting an Infrastructure Ontario Loan Officer at 1-800-230-0937.
- The following documents should be submitted to Infrastructure Ontario to obtain a username and password:
  - Articles of Incorporation/Letters Patent
  - Either (1) evidence of ownership of an Aboriginal Health Access Centre facility and address of that centre or (2) evidence of operation of an Aboriginal Health Access Centre, such as a copy of a lease or management agreement of the centre.
  - Description of the intended use of the Infrastructure Ontario financing which must be for infrastructure purposes, if available
- A user name and password will be e-mailed after Infrastructure Ontario has verified the registration information. All applicable forms and templates are available within the Webloans application.
- Complete an online application form
- Submit application

## **TERMS AND RATES**

Clients may selectrepayment terms of 5 to 25 years; but in any event, the repayment period must not exceed the expected life of the capital asset or the licens eterm. The loan interest rate varies with the term of the loan (i.e., a 10 year loan term would have a different rate than a 25 year loan).

# **Loan Program Guidelines**



Clients seeking long-termfinancing terms longer than 25 years for amounts greater than \$25 million should contact Infrastructure Ontario for more information.

Borrowers can access our lending rates by contacting their Relationship Manager who will provide an indicative rate, as well as answer any financing questions. Loan applications are subject to pricing based on the borrower's market sector.

InfrastructureOntario reserves the right to withdraw applications if they become inactive for more than one year after the date of submission.

#### **LEGAL AND CREDIT REVIEW**

Once the application is complete and has been submitted, Infrastructure Ontario will undertake a legal and credit review. Infrastructure Ontario relies on data obtained from financial statements and other materials provided as part of the application process to complete the reviews.

A legal review is conducted to ensure that the borrower has the requisite authority to borrow from Infrastructure Ontario. Any pending, existing or threatening litigation that may impair the borrower's ability to meet its debt obligations is also reviewed.

A creditreview assesses eachborrower's ability to repay the loan. More specifically, the Borrower will need to provide a business case which addresses risks under the following headings:

- Project construction
- Past and future financial performance
- Management and governance
- Sustainability of the business model
- Legal structure and security
- Other encumbrances and environmental risks

Once the reviews are complete and approved, applicants will be notified.

#### FINANCING AGREEMENT

After the Legal and Creditreview have been completed, a Financing Agreement will be drafted by Infrastructure Ontario for review and execution by both parties.

After the Financing Agreementhas been executed and expenditures have been incurred, a short-term advance may be requested. Or, if the project is substantially complete, clients may wish to begin the long-term financing process. Amounts taken as short-term advances are typically converted to a long-term promissory noteupon completion of the project.

#### TYPES OF FINANCING

Long-Term Financing

The clients hall issue a long-term promissory note to Infrastructure Ontario for up to the approved amount of the loan as per the Financing Agreement on an agreed upon date. The promissory notes pecifies when principal and interest payments are due. The interest rate is fixed for the committed term of the loan. Long-term financing conversions will close on the 1st and 15th of every month.

InfrastructureOntario offers both amortizing and serial long-term financing options to clients. With amortizing promissory notes borrowers pay equal amounts of blended principal and interest on each payment date. Alternately, with serial promissory notes borrowers pay equal amounts of principal on each payment date and interest is calculated on the declining balance.

# **Loan Program Guidelines**



Short-Term or Construction Financing

Short-term (construction) financing is available to clients during the construction period of an approved project based on incurred costs. Interest is calculated and payable monthly on the 1st day of each month based on the applicables hort-term rates. Short-term advances are processed on the 1st and 15th of every month and Infrastructure Ontario requires five business days' notice to process a payment.

**Note**: Proceeds of the loan areadvanced after a Financing Agreement has been executed and expenditures have been incurred.

#### **DEFAULT**

In the event that a borrower misses a scheduled payment, penalty interest will be charged on the amount outstanding. Infrastructure Ontario has the right, at its discretion, to terminate the Financing Agreement if a borrower remains in default of its obligations.

In addition, in the event of a default Infrastructure Ontario is authorized to request the Minister of Finance to intercept, on Infrastructure Ontario's behalf, certain amounts payable to the borrower by the Province.

## PROJECT MANAGEMENT REPORTING REQUIREMENTS

To help ensure the effective and efficient delivery of projects financed (in whole or in part) with funds from the Loan Program, Infrastructure Ontario has established reporting requirements for capital construction projects only. Loan clients are responsible for submitting project reports according to the Estimated Project Start Date as indicated in their online application and Financing Agreement.

More detailed Project Management Reporting Requirements may be found within the online application.

## **CONTACT INFORMATION**

If you have any questions regarding Infrastructure Ontario's Loan Program or would like clarification on guidelines or eligibility, please visit us online, or contact an Infrastructure Ontario representative any time.

Toll-free Telephone: 1-800-230-0937 Email: loans@infrastructureontario.ca